



City of Rockford, Illinois  
Community & Economic Development Department  
Construction & Development Services  
425 East State Street Rockford, IL 61104  
Phone: (779) 348-7158  
[www.rockfordil.gov](http://www.rockfordil.gov)

## Solar Permit Application

### SOLAR PERMIT INSTRUCTIONS

The Solar Permitting Checklist contains all of the information required to submit a solar permit application.

To perform work, electrical contractors must be registered with the City of Rockford. Registrations are valid from Jan 1st to December 31st. If you are not registered, please complete the [Electrical Registration Application](#).

Please provide a signed letter of intent from the home owner to show proof of work.

The property may be subject to the provisions of the Historic Preservation Ordinance and/or the Flood Hazard Ordinance. The applicant shall be advised accordingly and also informed that the permit CANNOT be approved until after approval has been obtained from the Historic Preservation Commission or the City Engineer.



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### LOCATION & OWNER INFORMATION

Property Address:	City:	State:	Zip:
Property Type:	One Family	Multi-Family	
	Two Family	Commercial/Industrial	
Owner's Name:	Phone:		
Owner's Email:			
Owner's Address:	City:	State:	Zip:

### CONTRACTOR INFORMATION

Company Name:	Phone:		
Company Address:	City:	State:	Zip:
Point of Contact:	Electrical License #:		
Company Email:			

### ELECTRICAL CONTRACTOR INFORMATION (If same as Contractor, skip)

Company Name:	Phone:		
Company Address:	City:	State:	Zip:
Point of Contact:	Electrical License #:		
Company Email:			

### DESCRIPTION OF WORK

Total Kilowatts:	Valuation (labor, material, overhead, profit):		
Check all that apply:			
Roof Mounted	Ground Mounted	Electrical Service Upgrade	Amps:

Please provide a detailed description of work:

### CONFIRM, SIGN & DATE

I have provided the letter of intent	I have read the solar checklist
Signature: _____	Date: _____