

February 13, 2018 - Minutes
WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD
Rockford Fire Department/204 S. 1st
Rockford, IL

I. CALL TO ORDER

The meeting was called to order at 9:00 a.m.

ROLL CALL

Present: Derek Bergsten, Gary Caruana, Don Carlson, Barb Berman, Chuck Lynde, Todd Stockburger, Rob Martin, Pat Hoey, Dan O'Shea, Don Shoefflin and Joel Hallstrom

Guests: Leigh Sterrenberg, Sandy Stansell, Thad Martin, Jerry Wiltfang, Greg Jury, Dave Krienke, Mark Karner, Mike McCammond, Chris Chisnell, Bill Emmert, Gino Galluzzo, Joe Kurlinkus, Scott Sanders, Glenn Trommels, Ann Johns, Jamie Evans, Carla Paschal, Doug Pann and Matt Knott

II. APPROVAL OF MINUTES

Pat Hoey made a motion to approve the minutes and Don Shoefflin seconded the motion. Minutes were approved by a unanimous vote.

III. FINANCIAL REPORT

Don Shoefflin made a motion to approve the financials and Joel Hallstrom seconded the motion. Financials were approved by a unanimous vote. Pat Hoey asked if there was a projection on what the surcharge funds would be. Chairman Bergsten advised that the state is still behind 4 – 5 months on disbursements. Carla Paschal advised that she doesn't know the projections on the surcharge at this time. Don Shoefflin asked if Board Members could get the financials with the minutes prior to the meeting.

New Business

Call Volume and Answering Reports

The January call volume and call answering reports were handed out to board members. There were no questions or comments.

RFP/Consolidation

Chairman Bergsten asked Attorney Bill Emmert to speak on the RFP status since the previous meeting. Bill Emmert advised Board Members that there were some concerns regarding the RFP that the ETSB voted on the last meeting which had to do with the County of Winnebago and County Purchasing being named in the RFP. Emmert said Chairman Bergsten called a meeting to discuss these issues. Emmert said the meeting included Chairman Bergsten, Ann Johns, Chief Lynde, Attorney Galluzzo and himself. Emmert stated that everyone in the meeting agreed that the entity listed within the RFP should be the ETSB rather than the County of Winnebago. Emmert stated that since the

ETSB voted on the RFP which contained the County of Winnebago that the changed document needed to be brought back to the Board to be voted on again with the changes discussed. Emmert advised Board Members that Chairman Bergsten asked that he and Ann Johns to prepare the RFP with the changes to keep it consistent with the manner in which RFP's are handled through County Purchasing. Emmert stated that Ann Johns prepared the RFP and he reviewed the updates or changes and in turn sent that document to Chairman Bergsten. Attorney Emmert advised the Board that they should resend the vote taken on the RFP at the January meeting and in turn conduct a vote for the revised RFP. Gary Caruana asked if the Board was using the County Purchasing process for the RFP. Emmert advised that the RFP prepared by Attorney Galluzzo was not following the County's process. Emmert stated that history the ETSB has always used the offices of the county for business, such as the finance dept, treasurer and purchasing because the ETSB does not possess their own. Emmert said that the Board's rules do not say you have to use these services but historically that is how it's been done. Emmert said it is better to be consistent. Chuck Lynde said there are things that do not have to be approved by the County. Lynde said the ETSB operates without rules and there are things that need to be changed. Pat Hoey made a motion that the ETSB resends the vote taken at the previous meeting regarding the RFP he proposed. Chuck Lynde had second that motion. The motion passed by a unanimous vote. Pat Hoey then made a recommendation that the Board goes out for bid with the RFP prepared by Attorney Galluzzo dated 2/14/18. A lengthy discussion ensued. Dan O'Shea told members that he strongly encourages that they listen to their attorney on this issue, get rid of the RFP that was flawed and again follow the ETSB's attorney. Lynde stated that the outlying communities have not been involved. Lynde said that there has not been enough thought to the ramifications of closing one PSAP. Lynde said the process has only involved Rockford 911 and the City of Rockford. O'Shea advised Lynde that the talks on consolidation have been ongoing since 2015 and to say that towns weren't involved is incorrect. O'Shea said the towns were represented and whether the reps took the information back was their responsibility. Lynde said that there has been a lot of discussion regarding consolidation but a lot of the municipalities weren't included. Lynde said there was a back office deal cut sometime in Oct, November or December regarding cutting down to one building. Lynde stated that the fact that a second RFP was secretly drafted with County Legal just shows how the last three years have gone with the City of Rockford and County Legal. Don Shoevlin said when he asked why the fire departments weren't involved in that original RFP he said quite honestly that one came from under the table from Lynde. O'Shea questioned what back door meetings was Lynde talking about because all discussions regarding consolidation took place right in this room. Lynde said he would take back the back door comment. Emmert clarified for the Board that he drafted the RFP based on the ETSB and Chairman Bergsten. Emmert said he was not acting on behalf of the ETSB and not the County. Gary Caruana said there was no back door deals. Caruana said the budget is why they are here today. Chairman Bergsten advised that he took offense at the "back door" comment. Bergsten stated that the RFP has to follow processes within any agency and all have their own processes. Bergsten said he asked Ann Johns and Bill Emmert draft the RFP based on the above. Gino Galluzzo asked to address the Board regarding the RFP proposal he drafted which was voted on at the previous meeting. Galluzzo said it could have been sent out but he decided to wait because of the suggested changes to keep harmony. Galluzzo said the RFP that was drafted by Bergsten did not contain a number of needed things that covered cost allocation, delivery of services, governance and efficiency and speed measured against the cost. Galluzzo said the Board has no rules on this issue and he has a difference of opinion of that from Bill Emmert. Scott Sanders said being presented with one option is a tough sell to bring back to their boards. Galluzzo said he asked for comments regarding his RFP and learned that a new RFP was being drafted. Galluzzo said the new changes and comments could be incorporated into his RFP. Galluzzo said I don't see why we have to wait any longer and the Board should move forward. Bergsten advised Board Members that the RFP drafted by Emmert, Johns and

himself was a more global approach that included the inception of the 911 call which the other proposal did not. Bergsten advised that some Board Members are asking that the study be paid for by the ETSB so therefore it should include all aspects of 911 call handling.

Bergsten advised that there is a motion on the floor to approve the RFP dated February 4th, 2018 submitted by Attorney Galluzzo, motion was made by Pat Hoey and seconded by Chuck Lynde. Roll Call was taken:

Dan O'Shea – No	Don Carlson – No	Chuck Lynde - Yes
Barb Berman – No	Don Shoefflin – No	Todd Stockburger - Yes
Rob Martin – No	Joel Hallstrom – Yes	Pat Hoey – Yes
Derek Bergsten – No	Gary Caruana – Yes	

The motion failed by a 6 – 5 vote.

Dan O'Shea made a motion to accept the RFP that was drafting by County Purchasing and the ETSB's Attorney. Barb Berman seconded the motion. Roll Call was taken:

Dan O'Shea – Yes	Don Carlson – Yes	Chuck Lynde – No
Barb Berman – Yes	Don Shoefflin – Yes	Todd Stockburger – No
Rob Martin – Yes	Joel Hallstrom – No	Pat Hoey – No
Derek Bergsten – Yes	Gary Caruana – No	

The motion carried by a 6 – 5 vote.

Old Business

CAD & RMS Update

Leigh Sterrenberg advised that they have narrowed the CAD vendors down to four. Sterrenberg advised that there will be CAD demos during the weeks of February 26th and March 5th. There will be a team comprised of city and county employees to sit in on the demos. Sterrenberg advised that there will be an evaluation process after the demos. Glenn Trommels is serving as the project manager for CAD and RMS.

NG911 Update

Sandy Stansell advised ETSB members that DeKalb has filed testimony and will be awaiting the hearing date in Springfield where the case will go in front of the ALJ. Chairman Bergsten advised that Glenn Trommels who chairs the iFiber board allowed him to speak at the January 25th meeting. Bergsten reminded the Board that one of the issues was for iFiber becoming a CLEC. Bergsten said iFiber were very supportive and are talking with NG911 Inc attorneys to see how they can move forward on the issue. Bergsten said that the issue of iFiber not being certified by J.U.L.I.E. was incorrect and no longer is an issue. Sandy Stansell commented that with regards to an earlier comment made regarding the projections of the 911 surcharge budget that once we are connected to fiber and are fully operational with NG network, there will be more costs for the service coming out of the surcharge monies

Consolidation

This was incorporated with the RFP discussion

UPS Battery Replacement

Dan O'Shea made a motion to proceed with the UPS battery replacement. Todd Stockburger seconded the motion. Motion carried by a unanimous vote.

Next 911 Board Meeting

There was a discussion regarding the posting time for the RFP with respect to the next 911 ETSB meeting. Todd Stockburger asked if there would be enough time to review the proposals prior to the next meeting. Stockburger suggested that the vendor proposal deadline could be that Friday prior to the ETSB meeting. Chairman Bergsten advised Board Members that Ann Johns will set a pre-bid meeting and the deadline will be determined at that point. The pre-bid meeting and next 911 ETSB meeting - TBD

Pat Hoey made a motion to adjourn and it was seconded by Todd Stockburger. Motion carried and the meeting was adjourned.